**Elementary Library Agenda – May 17th**

1. Moving Paid books to a non-refundable status
   1. Determine how many days is fair
   2. Different dates for Library books and textbooks??
2. Process for Surplus and Obsolete Materials
3. Splitting of Computer, Library and Textbook agendas
   1. Group Discussion
4. Naming Convention for Destiny for Staff
5. Textbook Inventory
   1. Why this process is important this year.

**Elementary Computer Agenda – May 17th**

1. Papercut
   1. How are you using Papercut at your site?
      1. Staff Use?
      2. Student Use?
      3. Have you seen an increase in usage
   2. What tips do you have for managing Papercut at your site
2. Discussion of Job Description and additional Duties
   1. What are your responsibilities?
      1. RTI
      2. IA
      3. Other?
3. Moving Forward
   1. What would you like to see in your computer lab
      1. Types of Software
      2. Tablets
      3. Cell Phone usage (BYOD)
      4. Wireless
      5. Bandwidth
      6. Trainings